



University of Nevada
Cooperative Extension



Nevada 4-H Shooting Sports Program **(Administration, Organization, & Operation)** Revised March 2011

Purpose of Document

Unlike many 4-H Programs, the 4-H Shooting Sports Program has a national committee, national rules and guidelines, and a national curriculum. This makes it one of the most highly organized of 4-H Programs. Given the nature of 4-H Shooting Sports, it is important that safety be the primary consideration. It is necessary, therefore, for State 4-H Shooting Sports Programs to be well organized and administered to insure safety and consistency with national guidelines and policies.

This document outlines the guidance and policies for administering the 4-H Shooting Sports Program in Nevada. It is intended to provide a framework for the administration, organization, and operation of the 4-H Shooting Sports Program in Nevada. As necessary, however, *it may be changed*. Also, additional and/or more specific policy documents may be developed, or added to this document as appendices.

Program Objectives

The Nevada 4-H Shooting Sports Program is intended to utilize shooting sports as a vehicle for personal growth and development in the youth participating in the program. The overall intent is for developing important life skills (decision-making, leadership, citizenship, caring, etc) in young people; helping them to become responsible, happy, and productive members of society.

The program strives “to make every child a winner” with personal development for young people and their leaders as the real objective. Competition can teach many valuable lessons, however competitive shooting at the local, county, area, state, or national level is *not* the primary goal of the Nevada 4-H Shooting Sports Program. Appropriate recognition such as records books and awards are also used to inspire and reward 4-H Shooting Sports Project participants.

Specific objectives of the Nevada 4-H Shooting Sports Program include:

1. To provide a safe, controlled environment for the learning of safe and responsible use of firearms and archery equipment, including promotion of the highest standards of safety, sportsmanship and ethical behavior.
2. To develop life skills in youth, including: self confidence, decision making, communications, concern for community, and inquiring minds.
3. To encourage participation in natural resources and related science programs.
4. To reach as many youth as possible.
5. To provide positive learning opportunities and competition, for participants who desire to compete, through self-competition and competition with others.
6. To expose participants to the broad array of careers and life-long vocational activities related to shooting sports, as well as related recreational activities.
7. To strengthen families through participation in life-long recreational activities.
8. To help participants and their families cope with the dangers that put youth at risk, including unhealthy competition, stress/anxiety, abuse, self harm, and substance abuse.

Program Administration

The Nevada 4-H Shooting Sports Program is a part of the overall Nevada 4-H Program. The Nevada 4-H Program is one of the Youth Program of the University of Nevada Cooperative Extension (UNCE) and is administered by UNCE. The Nevada 4-H Program operates under the policies/direction of the University of Nevada-Reno (UNR) and under the policies/direction of the US Department of Agriculture's National Institute of Food and Agriculture (USDA-NIFA).

Within UNCE, the Nevada 4-H Shooting Sports Program operates under the guidance and direction of the UNCE State 4-H Shooting Sports Coordinator who has overall responsibility for all aspects of the Nevada 4-H Shootings Sports Program and the UNCE State 4-H Program Leader* who has overall guidance and responsibility for all aspects of the Nevada 4-H Program. The State 4-H Program Leader may also serve as the Nevada 4-H Shooting Sports Coordinator or may designate another member of the UNCE faculty or staff to serve as the State 4-H Shooting Sports Coordinator for Nevada.

Nevada State 4-H Shooting Sports Coordinator

The Nevada State 4-H Shooting Sports Coordinator serves as a non-voting member of the 4-H Shooting Sports Advisory Committee. This person also chairs the 4-H Shooting Sports Advisory Committee and represents UNCE/UNR/USDA-NIFA in administering the program. Program administration includes, but is not limited to:

- Administering the overall program.
- Developing, conducting, and promoting statewide activities.
- Planning, developing, scheduling, and coordinating training programs for instructors and volunteers.
- Developing informational and promotional materials for use in the program.
- Identifying/obtaining funding sources; developing/obtaining equipment, resources, and supplies; and administering the Nevada State 4-H Shooting Sports Program/Budget/Funds (not county programs/budgets/funds).
- Approving the certification and re-certification of instructors.
- Developing program goals and action plans.

The Nevada State 4-H Shooting Sports Coordinator is expected to attend National 4-H Shooting Sports Coordinator Training as soon as feasible to become Nationally Certified as a “Coordinator”.

*State 4-H Program Leader is the term used at the National 4-H Level to identify the individual providing overall leadership to 4-H in a state. In Nevada, this is the “State 4-H Youth Development Specialist” position and/or the “State 4-H Youth Development Program Coordinator” or other individual designated by UNCE Administration. To be consistent with National 4-H terminology and National 4-H Shooting Sports terminology, this document uses the term “State 4-H Program Leader”.

State 4-H Shooting Sports Advisory Committee

The purpose of the State 4-H Shooting Sports Advisory Committee is to work in cooperation with UNCE/Nevada 4-H personnel to guide the Nevada 4-H Shooting Sports Program. The committee is a working committee that plans, coordinates, and implements Nevada State 4-H Shooting Sports Activities such as Instructor Training/Certification Workshops and the Nevada State 4-H Shooting Match as well as seeking funding for these activities and the Nevada 4-H Shooting Sports Program as a whole. The work of the committee is performed in conjunction with and in cooperation with the Nevada State 4-H Shooting Sports Coordinator. The committee is also an advisory group striving to improve the education, programming, funding, etc of the Nevada 4-H Shooting Sports Program through working with and advising the State 4-H Shooting Sports Program Coordinator.

The 4-H Shooting Sports Advisory Committee will meet at least annually to review the program and activities as well as to organize/plan state level activities. Other meetings may be scheduled by the 4-H Shooting Sports Coordinator and/or the State 4-H Program Leader as needed. The State 4-H Shooting Sports Advisory Committee may appoint subcommittees as needed, with at least one member of the State 4-H Shooting Sports Advisory Committee on each subcommittee.

The State 4-H Shooting Sports Advisory Committee shall be comprised of one UNCE Faculty/Staff Member, two adult volunteers, and one youth representative from each of the three UNCE Areas (Southern, Western, and Northeast/Central). Each committee member shall have one vote and a simple majority shall be all that is required to pass/approve motions and other business brought before the committee. The committee shall also be comprised of two non-voting members: the Nevada State 4-H Shooting Sports Program Coordinator and the Nevada State 4-H Shooting Sports Volunteer Coordinator.

UNCE Faculty/Staff and volunteer committee members shall be actively involved in some aspect of the Nevada 4-H Shooting Sports Program, and must have attended a state training (national training preferred) in at least one discipline (or do so within six months after becoming a member of the committee). State 4-H Shooting Sports Advisory Committee members directly involved with instructor training/certification must be trained/certified through the appropriate 4-H Shootings Sports Training/Certification.

Volunteer Leaders on the State 4-H Shooting Sports Advisory Committee must follow the same application procedure and reference checks as any other Nevada 4-H Volunteer Leader in the Nevada 4-H Program. Please see the Nevada 4-H Website (<http://www.unce.unr.edu/4H/volunteers/involved>) for specific details and information.

Youth representatives must be active 4-H Club Members and participants in the Nevada 4-H Shooting Sports Program.

On the recommendation of the 4-H Shooting Sports Advisory Committee or the Nevada State 4-H Shooting Sports Program Coordinator and with approval of the Nevada 4-H Program Leader (or their designee), additional members may be added to the State 4-H Shooting Sports Advisory Committee as deemed necessary and appropriate for the benefit and enhancement of the program.

Members of the State 4-H Shooting Sports Advisory Committee may be removed by UNCE for lack of committee meeting attendance, lack of event/activity participation, violations of 4-H Shooting Sports Policy, or the violation of other Federal, University, or 4-H Policies. The State 4-H Shooting Sports Advisory Committee may also recommend and advise UNCE on the removal of members.

Selection of State 4-H Shooting Sports Advisory Committee Members

After the initial State 4-H Shooting Sports Advisory Committee was organized, one of its initial tasks was to recommend procedures and criteria for selecting future members. Approximately ten years after the establishment of the State 4-H Advisory Committee, this task has not been completed and most of the original members remain on the committee. As a result, the rotation being established via this document is based on the current committee members having served their initial term as defined as their current tenure on the committee. A second term of one, two, or three years is also being established via a random draw (see Appendix A for the rotation system established by the draw) so that rotation of future committee members will be staggered.

Based on the rotation system established, future committee members will serve a three-year term or a two-year term so that rotation of members will continue to be staggered. Future committee appointments will be three-year terms for the Nevada State 4-H Shooting Sports Volunteer Coordinator, three-year terms for UNCE Faculty/Staff, three-year terms for 4-H Volunteer Leaders, and two-year terms for 4-H Club Members (two years for youth members because of their turnover rate due to interest changes, graduation, etc). No committee member shall be allowed to serve more than two consecutive terms. However, it is permissible to “sit-out” a term(s) and then be re-selected to serve on the committee as long as it is not for more than two consecutive terms.

In the event of a resignation, removal, other reason for a committee member leaving the committee; a replacement member for the remainder of the term shall be made by the respective group this member was representing. This appointment (regardless of length of remaining term) shall be considered as his/her first term. This person may seek a second term, but they are subject to the same requirements as other committee members such as no committee member shall be allowed to serve more than two consecutive terms. However, it is permissible to “sit-out” a term(s) and then be re-selected to serve on the committee as long as it is not for more than two consecutive terms.

Selection & Duties of Nevada State 4-H Shooting Sports Volunteer Coordinator

A Nevada State 4-H Shooting Sports Volunteer Coordinator serves as a non-voting member of the committee and is selected by the Nevada 4-H Shooting Sports Advisory Committee to assist the State 4-H Shooting Sports Coordinator in administering the program; especially as it relates to training and certifying instructors, supervising volunteers, coordinating funding efforts, coordinating program activities such as the State 4-H Shooting Match, and in other areas as requested by the State 4-H Shooting Sports Coordinator. The State 4-H Shooting Sports Volunteer Coordinator is expected to attend National 4-H Shooting Sports Training as soon as feasible to become Nationally Certified as a “Coordinator”.

The person selected to serve as the Nevada State 4-H Shooting Sports Volunteer Coordinator serves as an “at large” member of the Nevada 4-H Shooting Sports Advisory Committee. This person is “at large” because he/she represents Nevada 4-H (not just one of the three UNCE/4-H Areas) and this is why he/she has a non-voting role on the committee. This person is subject to the same conditions and expectations as all other members of the committee such as not being allowed to serve more than two consecutive terms on the State 4-H Shooting Sports Advisory Committee. However, it is permissible to “sit-out” a term(s) and then be re-selected as the Nevada State 4-H Shooting Sports Volunteer Coordinator as long as it is not for more than two consecutive terms.

If the person selected to serve as the Nevada State 4-H Shooting Sports Volunteer Coordinator was a member of the committee, a replacement member for the remainder of the term shall be made by the respective group this member was representing and this appointment (regardless of length of remaining term) shall be considered as their first term. This person may seek a second term, but they are subject to the same requirements as other committee members such as no committee member shall be allowed to serve more than two consecutive terms. However, it is permissible to “sit-out” a term(s) and then be re-selected to serve on the committee as long as it is not for more than two consecutive terms.

In the event of a resignation, removal, other reason for a State 4-H Shooting Sports Volunteer Coordinator leaving the committee; a replacement shall be named by the State 4-H Shooting Sports Committee and this appointment (regardless of length of remaining term) shall be considered as their first term. This person may seek a second term, but they are subject to the same requirements as other committee members such as no committee member shall be allowed to serve more than two consecutive terms. However, it is permissible to “sit-out” a term(s) and then be re-selected to serve on the committee as long as it is not for more than two consecutive terms.

The duties and responsibilities of the Nevada State 4-H Shooting Sports Volunteer Coordinator are to oversee the Nevada State 4-H Shooting Sports Program by working closely with the Nevada State 4-H Shooting Sports Program Coordinator with:

- Administering the overall program
- Developing, conducting, and promoting statewide activities.
- Planning, developing, scheduling, and coordinating training programs for instructors and volunteers.
- Developing informational and promotional materials for use in the program.
- Identifying/obtaining funding sources and developing/obtaining equipment, resources, and supplies for the State 4-H Shooting Sports Program (not county programs, budgets, or funds).
- Approving the certification and re-certification of instructors.
- Developing program goals and action plans.

Selection of UNCE Faculty/Staff Committee Members

Selection of UNCE Faculty/Staff representatives is always the responsibility of UNCE. The 4-H Staff Members in each UNCE Area are responsible to identify or develop a process for selecting the UNCE Faculty/Staff representatives, the volunteer representatives, and youth representatives for their area on a collaborative basis. Areas do not have to do it the same way – it is not expected that “one size fits all”.

4-H Faculty/Staff from each UNCE Area shall select (via whatever method that respective UNCE Area deems appropriate) a UNCE Faculty/Staff Member to serve a three-year term. Individuals selected shall not be allowed to serve more than two consecutive terms. However, it is permissible to “sit-out” a term(s) and then be re-selected to serve on the committee as long as it is not for more than two consecutive terms.

Selection of Volunteer Leader Committee Members

4-H Faculty/Staff from each UNCE Area shall select (via whatever method that UNCE Area deems appropriate, because it is also expected that “one size fits all” is not applicable) Volunteer Leaders to serve a three-year term. Individuals selected shall not be allowed to serve more than two consecutive terms. However, it is permissible to “sit-out” a term(s) and then be re-selected to serve on the committee as long as it is not for more than two consecutive terms.

Selection of 4-H Youth Committee Members

4-H Faculty/Staff from each UNCE Area shall select (via whatever method that UNCE Area deems appropriate, because it is also expected that “one size fits all” is not applicable) a 4-H Club Member to serve a two-year term. Individuals selected shall be “Senior Age 4-H Members” and shall not be allowed to serve more than two consecutive terms. However, it is permissible to “sit-out” a term(s) and then be re-selected to serve on the committee as long as it is not for more than two consecutive terms.

Area or County 4-H Shooting Sports Advisory Committees

Individual Counties or UNCE Areas may organize their own Area or County 4-H Shooting Sports Advisory Committees depending upon their interest and participation in 4-H Shooting Sports. Any such committees will follow all Nevada 4-H Shooting Sports Policies and all Nevada 4-H Policies, and will be organized under the direction and guidance of the appropriate UNCE Area or County 4-H Faculty/Staff.

All Local, County, and Area 4-H Shooting Sports Programs must only use instructors who have been trained and certified through the Nevada 4-H Shooting Sports Program or the National 4-H Shooting Sports Program, and follow all policies, guidelines and requirements of the Nevada 4-H Shooting Sports Program.

Development of 4-H Shooting Sports Program Funds

The 4-H Shooting Sports Advisory Committee is specifically responsible for fund raising that benefits the overall Nevada State 4-H Shooting Sports Program, and to coordinate funding efforts throughout the state.

County groups are encouraged to seek and utilize local resources in support of their programs and activities. Funds raised in counties for support of their local programs remain in that county/club for their use. All local fund raising efforts require only the approval of their Extension Educator. If the Extension Educator believes local in-county fund raising efforts may potentially conflict with fund raising for the overall program, they will contact the State 4-H Shooting Sports Coordinator for further guidance.

It is important that county fund raising efforts do not conflict with area and/or state efforts to secure funding from existing or potential area, state and/or national sponsors. When county groups are seeking funds or resources from organizations or groups *outside* of their county, the proposal must be submitted through the County Extension Educator to the State 4-H Shooting Sports Coordinator for review and consideration. In consultation with the State 4-H Shooting Sports Advisory Committee, the State 4-H Shooting Sports Coordinator can:

- a. approve the county submitting the proposal as an individual proposal solely for their county program.
- b. develop a cooperative agreement with the county to include their county's proposed needs in a combined state proposal for the overall program.

Any funding or grant proposals submitted by area groups must have the approval of their UNCE Area Director and be submitted to the Nevada State 4-H Shooting Sports Coordinator. In consultation with the State 4-H Shooting Sports Advisory Committee, the Nevada State 4-H Shooting Sports Coordinator can:

- a. approve the county submitting the proposal as an individual proposal solely for their county program.
- b. develop a cooperative agreement with the area group to include their area's proposed needs in a combined state proposal for the overall program.

Specific guidelines for using State 4-H Shooting Sports funds for the overall program (not county funds) will be developed by the 4-H Shooting Sports Advisory Committee and the Nevada State 4-H Shooting Sports Coordinator. Priorities for state fund raising and use of such funds will be determined by the 4-H Shooting Sports Advisory Committee and the Nevada State 4-H Shooting Sports Coordinator.

Funds raised for the 4-H Shooting Sports program by any entity will be managed in accordance with UNR, UNCE, and 4-H Policies.

Curriculum

The Nevada 4-H Shooting Sports Program is based on the National 4-H Shooting Sports Program. As a result, it uses the national curriculum and follows national standards. Any modifications or changes to the national curriculum or standards must be recommended by the State 4-H Shooting Sports Advisory Committee or by the Nevada State 4-H Shooting Sports Coordinator and approved by the Nevada 4-H Program Leader.

The only currently approved and authorized Nevada 4-H Shooting Sports disciplines are:

- Archery
 - Barebow Limited Class – limited to equipment and accessories with a combined Manufacturer’s Suggestion Retail Price (MSRP) of a designated dollar amount or less taken to the line.
 - Free-Style Unlimited Class – the cost of the equipment and accessories taken to the line may exceed the Manufacturer’s Suggested Retail Price (MSRP) designated for the Barebow Limited Class and there is no top limit.
- Air Pistol
 - Limited Class – the purchase price of air pistols cannot exceed the Manufacturer’s Suggested Retail Price (MSRP) of a designated dollar amount or less taken to the line and must be the caliber established for Air Pistol.
 - Unlimited Class – the cost of the equipment taken to the line may exceed the Manufacturer’s Suggested Retail Price (MSRP) designated for the Limited Class and there is no top limit.
- Air Rifle
 - Limited Class – limited to sporting grade air rifles with a Manufacturer’s Suggested Retail Price (MSRP) of a designated dollar amount or less taken to the line.
 - Unlimited Class – the cost of the equipment taken to the line may exceed the Manufacturer’s Suggested Retail Price (MSRP) designated for the Limited Class and there is no top limit.

- .22 Rifle
 - Limited Class – limited to sporting grade air rifles with a Manufacturer’s Suggested Retail Price (MSRP) of a designated dollar amount or less taken to the line.
 - Unlimited Class – the cost of the equipment taken to the line may exceed the Manufacturer’s Suggested Retail Price (MSRP) designated for the Limited Class and there is no top limit.
- Muzzleloader
 - Any safe muzzleloading rifle of a single-barrel design; in any caliber established for use in the contest; with a flintlock, a caplock, or in-line ignition; and equipped with metallic sights or their equivalent may be used at the State 4-H Shooting Match.
 - Powder charges are limited to the recommended/established grain guidelines or black powder or its volumetric equivalent of a black powder substitute.
- Shotgun
 - Any shotgun of 12 Gauge or smaller is permitted.
 - Shotguns with a release trigger may not be used.
 - Semi-Automatic Shotguns are not permitted unless it is equipped with a shell catcher.
 - Interchangeable Choke Tubes are permitted. However, the choke tube cannot be changed after the competition begins.
 - Shotguns with ported barrels or similar devices are permitted.
 - Ammunition requirements are also established for most events and those regulations for that specific event shall be followed.
- Hunting
 - Teaches hunting ethics.
 - Teaches shooting ethics.
 - Teaches land management and conservation.

Just because there is a National 4-H Shooting Sports Curriculum in other disciplines does not mean that it must be allowed in the Nevada 4-H Shooting Sports Program. The disciplines offered in Nevada and any modifications, deletions, or additions to disciplines must be recommended by the State 4-H Shooting Sports Advisory Committee or by the Nevada State 4-H Shooting Sports Coordinator and approved by the Nevada 4-H Program Leader. Some may also require approval from higher administration at UNCE and/or UNR.

Shooting Sports Curricula for instructors should not generally be distributed to anyone except certified instructors, those being trained by certified instructors, UNCE Faculty or Staff (whether certified or not), and members of the State 4-H Shooting Sports Advisory Committee or any of its subcommittees. The Nevada 4-H Shooting Sports Coordinator shall determine when it is appropriate.

Shooting Sports Curricula for youth will be posted on the Nevada 4-H Website.

The Nevada 4-H Shooting Sports Program is not open as an individual or “independent” 4-H project. It should be taught as a group activity, or in sessions such as camp, special interest club, etc. Individual activity does not lend itself to insuring proper safety or meeting instructional standards.

Instructor Certification & Roles

Safety issues and concerns will always be paramount and the first consideration in any and all 4-H Shooting Sports Activities, Events, or Programs.

Instructor certification will follow requirements established by the National 4-H Shooting Sports Committee. Any additions or changes in instructor certification requirements must be recommended by the State 4-H Shooting Sports Advisory Committee and/or by the Nevada State 4-H Shooting Sports Coordinator and approved by the Nevada State 4-H Program Leader. Some may also require approval from higher administration at UNCE and/or UNR.

The Nevada 4-H Shooting Sports Program requires the use of 4-H Trained/Certified Instructors (national, regional, or state) at the county level (in the appropriate discipline) to operate a live-fire range or to conduct any class in which firearms or archery equipment are handled. In order to be certified as a 4-H Shooting Sports Instructor in any discipline, the following requirements must be met:

- State 4-H Shooting Sports Instructors - must attend a National 4-H Shooting Sports Training/Certification Workshop, complete the entire workshop, be recommended for certification by the National 4-H Shooting Sports Discipline Training Counselor/Instructor, and pass a national written test. State 4-H Shooting Sports Instructors can train County Instructors, Assistant Instructors, and Junior Leader/Teen Leader Instructors. State 4-H Shooting Sports Instructors must be at least 21 years of age and they must follow the same application procedure and reference checks as any other Nevada 4-H Volunteer Leader in the Nevada 4-H Program, which means they become unpaid employees of UNR and are subject to all rules, policies, code of conduct, and protections (such as liability) of all UNR Employees.

In order to maintain certification, a State 4-H Shooting Sports Instructor must assist/teach with a State Level 4-H Shooting Sports Instructors Training at least once every three years or re-attend a instructor training/certification (state training/certification), which will re-certify the instructor for the previous Shooting Sports Discipline and certify for the new Shooting Sports Discipline (if different from the original certification). Please see the UNR/UNCE/Nevada 4-H Website (<http://www.unce.unr.edu/4H/volunteers/involved>) for specific details and information.

- County 4-H Shooting Sports Instructors – must be trained and certified by State 4-H Shooting Sports Instructors. They must attend a State 4-H Shooting Sports Training & Certification Workshop, complete the entire workshop, be recommended for certification by the Discipline Training Instructor, and pass a state written test. The County 4-H Shooting Sports Instructor is responsible for training youth in a Nevada 4-H Shooting Sports Project Club. County 4-H Shooting Sports Instructors must at least 21 years of age and can train Assistant Instructors. County 4-H Instructors must follow the same application procedure and reference checks as any other Nevada 4-H Volunteer Leader in the Nevada 4-H Program, which means they become unpaid employees of UNR and are subject to all rules, policies, code of conduct, and protections (such as liability) of all UNR Employees.

In order to maintain certification, a County 4-H Shooting Sports Instructor must assist/teach with a County Level 4-H Shooting Sports Training of 4-H Members at least once every three years or re-attend an instructor training/certification (state training/certification or county training/certification), which will re-certify the instructor for the previous Shooting Sports Discipline and certify for the new Shooting Sports Discipline. Please see the UNR/UNCE/Nevada 4-H Website (<http://www.unce.unr.edu/4H/volunteers/involved>) for specific details and information.

- Assistant 4-H Shooting Sports Instructors – must be older than the highest age of 4-H Club Members. As a result, he/she must be at least 20 years of age. He/she must have been a Junior Leader/Teen Leader Shooting Sports Instructor. Assistant 4-H Shooting Sports Instructors can only instruct youth under the direct supervision of a 4-H Shooting Sports State Instructor or a 4-H Shooting Sports County Instructor. As a result, Assistant 4-H Shooting Sports Instructors can only instruct when a 4-H Shooting Sports State Instructor or a 4-H Shooting Sports County Instructor is present. Assistant 4-H Shooting Sports Instructors are not to be in charge of live-fire. Assistant 4-H Shooting Sports Instructors must follow the same application procedure and reference checks as any other Nevada 4-H Volunteer Leader in the Nevada 4-H Program, which means they become unpaid employees of UNR and are subject to all rules, policies, code of conduct, and protections (such as liability) of all UNR Employees.

The main purpose for having “Assistant 4-H Shooting Sports Instructors” is to provide a bridge for “Junior Leader/Teen Leader 4-H Shooting Sports Instructors” to continue their Shooting Sports Leadership Role into adulthood when his/her time as a 4-H Member is concluded. This is believed to be a very important step in keeping and developing future instructors and/or leaders for the Nevada 4-H Shooting Sports Program. Please see the UNR/UNCE/Nevada 4-H Website (<http://www.unce.unr.edu/4H/volunteers/involved>) for specific details and information.

- Junior Leader/Teen Leader 4-H Shooting Sports Instructors – minimum of 14 years of age and must be a 4-H Member who is active in the 4-H Shooting Sports Program. He/she may provide training and instruction to other youth under the direction supervision of a State 4-H Shooting Sports Instructor or a County 4-H Shooting Sports Instructor. As a result, Junior Leader/Teen Leader 4-H Shooting Sports Instructors can only instruct when a 4-H Shooting Sports State Instructor or a 4-H Shooting Sports County Instructor is present. Additionally, they must have demonstrated their skill for three years in the specific 4-H Shooting Sports Discipline in which they are instructing and completed the appropriate instructor certification. They are not to be in charge of live-fire.

The requirements to be a Junior Leader/Teen Leader 4-H Shooting Sports Instructor are the same as those to become a County 4-H Shooting Sports Instructor; which means the 4-H Member must attend a State 4-H Shooting Sports Training & Certification Workshop, complete the entire workshop, be recommended for certification by the Discipline Training Instructor, and pass a state written test. Please see the UNR/UNCE/Nevada 4-H Website (<http://www.unce.unr.edu/4H/volunteers/involved>) for specific details and information.

Participation in National 4-H Shooting Sports Training/Certification Workshops requires a written application and approval through the County UNCE/4-H Faculty/Staff and then to the Nevada State 4-H Shooting Sports Coordinator for final approval. Participation in State 4-H Shooting Sports Training/Certification Workshops requires a written application and approval of the UNCE/4-H Faculty/Staff.

State Instructor Training/Certification Sessions are administered and sanctioned through the Nevada State 4-H Office and the Nevada State 4-H Shooting Sports Advisory Committee. A minimum of fifteen hours of instruction in discipline instruction, use of National 4-H Shooting Sports Curriculum, Range and Firearm Safety, Risk Management, Teaching Methods, Youth Development Principles, and 4-H Program Management will be taught at Nevada State 4-H Shooting Sports Instructor Trainings/Certifications. Nationally 4-H Trained and Certified Shooting Sports Instructors are also eligible to conduct county level shooting sports programs.

Instructors can only provide training and instruction in those shooting sports disciplines in which they have been certified. (For example, an instructor appropriately certified in rifle cannot provide training or instruction in air pistol.) County 4-H Shooting Sports Instructors must be trained and certified in the discipline (rifle, shotgun, pistol, muzzleloader, archery, and hunting) that they are teaching at the county level. State Instructors must be trained and certified at a National or Regional 4-H Shooting Sports training in the discipline (rifle, shotgun, pistol, muzzleloader, archery, and hunting) that they are teaching at the state or regional level.

It is also recommended to have training in First Aid and CPR (or higher level training such as EMT, LPN, RN, DR, etc). If this training is not held by the instructor, it is permissible for someone else at the Shooting Sports Activity to have this training.

At least one UNCE/4-H Faculty/Staff in each county with a 4-H Shooting Sports Program should receive training as a County Instructor in at least one shooting sports discipline (Coordinator Training/Certification is recommended as the first discipline to become certified in). UNCE/4-H Faculty/Staff serving on the State 4-H Shooting Sports Advisory Committee are also expected to at least receive training as a County Instructor in at least one shooting sports discipline.

Policies for implementing and conducting instructor training and certification should be developed by the State 4-H Shooting Sports Advisory Committee and/or by the Nevada State 4-H Shooting Sports Coordinator and approved by the Nevada 4-H Program Leader. Some may also require approval from higher administration at UNCE and/or UNR.

Safety issues and concerns will always be paramount and the first consideration in any and all 4-H Shooting Sports Activities, Events, or Programs.

The Future & Change

This document outlines basic guidance and policies for administering the 4-H Shooting Sports Program in Nevada.

The Nevada 4-H Program Leader, the Nevada State 4-H Shooting Sports Coordinator, and the State 4-H Shooting Sports Advisory Committee will work together to develop any other implementing, operational, organizational, or programmatic policies, rules and guidelines that might be necessary for the safe and successful operation of the 4-H Shooting Sports Program in Nevada. This also includes making any changes or modifications in this document necessary to better support the Nevada 4-H Shooting Sports Program as it grows and develops over time.

All changes to this document shall be communicated from the Nevada State 4-H Shooting Sports Coordinator to the Nevada 4-H Shooting Sports Advisory Committee and to the UNCE 4-H Faculty/Staff throughout Nevada. Unless it is deemed necessary for safety reasons or dictated from National 4-H; all changes shall become effective on the October 1st following the approval of the change.

APPENDIX A

The rotation system established via random draw (as discussed earlier in this document), is listed below.

UNCE Faculty/Staff (Western Area)...	Term Completed on 9-30-11 (Sandy)
UNCE Faculty/Staff (Southern Area)...	Term Completed on 9-30-12 (Lori)
UNCE Faculty/Staff (NE/Central Area)...	Term Completed on 9-30-13 (Pete)
Volunteer #1 (UNCE Western Area)...	Term Completed on 9-30-11 (open)
Volunteer #1 (UNCE NE/Central Area)...	Term Completed on 9-30-12 (Will)
Volunteer #1 (UNCE Southern Area)...	Term Completed on 9-30-13 (open)
Volunteer #2 (UNCE NE/Central Area)...	Term Completed on 9-30-11 (Ron)
Volunteer #2 (UNCE Southern Area)...	Term Completed on 9-30-12 (open)
Volunteer #2 (UNCE Western Area)...	Term Completed on 9-30-13 (Rich)
4-H Youth (UNCE NE/Central Area)...	Term Completed on 9-30-11 (open)
4-H Youth (UNCE Western Area)...	Term Completed on 9-30-12 (open)
4-H Youth (UNCE Southern Area)...	Term Completed on 9-30-12 (open)
State Volunteer Coordinator...	Term Completed on 9-30-12 (Vern)